

S/14/12862

17.12.02

10 Rs.



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রেজিস্ট্রেশনের পর প্রতি বছর কি  
সহ (নগদ) রচনা করা দেওয়া  
আবিলক বাধ্যতামূলক।

Shashwata Suchetana  
gramin pathagar

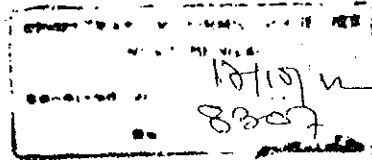
Memorandum of Association

Registration on 2-12-2002

S/11/12862

Registrar of Firms, Societies &  
Non-Trading Corps West Bengal





RA-15939  
156  
27-10-92

## West Bengal Societies Registration Act

### Memorandum Of Association Of

রেজিস্ট্রেশনের পর প্রতি বছর কি  
সহ নগরে 'রিটার্ন' জমা দেওয়া  
আইনত: বাধ্যতাবদ্ধ।

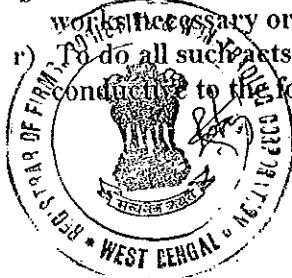
1. Name of the Society shall be: "Shashwata Suchetana : Gramin Pathagar"

2. The Registered Office of the Society shall be situated at:

Village : Radhaballav Pur  
Post Office : Patul  
Police Station : Khanakul  
District : Hooghly

3. The objective for which the society is established are :

- To acquire , establish , start , aid , run , maintain or manage schools , libraries , health centers for the benefit of the public.
- To arrange and organize lectures, debates, discussions, seminars, excursions, drawing & music competition and to take part in book fairs / scientific exhibitions .
- To publish or cause to be published useful literatures, papers, magazines, books seminar papers etc.
- To study, cultivate and demonstrate the art of music and dancing.
- To promote and encourage advancement of literary, cultural, political, religious, scientific, and technical education.
- To help the needy students of all communities for the pursuation of studies.
- To felicitate the successful students and distinguished professionals for their contribution to the respective fields of activities.
- To collect and preserve manuscripts, paintings, sculptures, work of art, antiques, natural history specimens.
- To help the aged, sick, helpless, and indigent persons.
- To alleviate the sufferings of animals, or other living creatures as may be deemed appropriate.
- To engage and assist in such other philanthropic activities as may be deemed appropriate by the Executive Committee of the society.
- To improve the economic, social, and cultural standard of the villagers of the locality.
- To establish training centers, research centers, art school, adult education centers.
- To open / organize charitable dispensaries, children's' clinic, blood donation center, eye operation / testing camp and to prevent pollution etc. with the help of qualified doctors.
- To render relief to the suffering in the times of famine, flood, drought, earthquake, and other natural calamities.
- To collect donation and subscriptions for the purpose of the Society.
- To construct, maintain, improve, develop and alter buildings, houses, or other works necessary or convenient for the purpose of the Society.
- To do all such acts, deeds, matters, and things as may be deemed incidental or conducive to the foregoing objects.



REGISTERED, RECORDED & FILED  
on 2. 12. 2002  
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Non-Trading Companies, West Bengal

4. The Governing Body of the Society ( pathagar ) shall be the "Executive Committee" in whom by the ~~Rules and Regulations~~ of the society (pathagar), the management of the affairs is entrusted.

5. The Society ( pathagar ) shall not distribute any part of its income whatsoever as dividend , profit, bonus or in any other way among the members , ~~provided nevertheless, that office-bearers, workers, and other employees shall not be debarred from receiving remuneration or participating in grants because of their also being members of the society.~~

6. The names, addresses and descriptions of the members of the Executive Committee :

No	Name & Address of the member	Description
1.	Sri Dukhi Ram Chakraborty Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	President
2.	Sk. Ansarur Rahaman Vill:Sain Bona ;P.O:Nangul Para;P.S: Khanakul District: Hooghly	Vice-President
3.	Mohd. Nazimuddin Hazari Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	Secretary
4.	Sri Jitendra Nath Ghosh Vill:Gouran; P.O:Chunait;P.S: Khanakul District: Hooghly	Asst. Secretary
5.	Sri Asit Kumar Ghosh Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	Treasurer
6.	Sri Chitta Ranjan Pandit Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	Member
7.	Sri Dilip Kumar Chakraborty Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	Member
8.	Sk. Mofizul Islam Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	Member
9.	Sk. Rezaul Islam (Khokon) Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	Member
10.	Sri Sujit Kumar Khanra Vill:Radhaballav pur ; P.O:Patul;P.S: Khanakul District: Hooghly	Member

Md. Nazimuddin Hazari

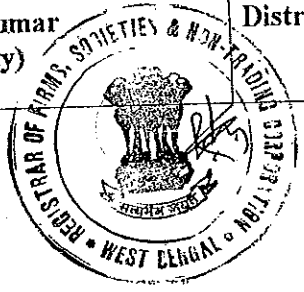


11.	Sri Debashis Maity Vill: Bhabani Pur; P.O: Dihi-Bagnan; P.S: Arambagh ; District: Hooghly	Member
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7. We the several persons whose names, addresses, and occupations are described below are desirous of being formed into an association in pursuance of this Memorandum of Association.

No	Name & Signature	Address	Occupation
1.	<i>Sukhi Ram Chakraborty</i> (Sri Dukhiram Chakraborty)	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Cultivation
2.	<i>Sk Ansarur Rahman</i> (Sk. Ansarur Rahaman)	Vill: Sain Bona P.O: Nangul Para; P.S: Khanakul District: Hooghly	Service
3.	<i>Md. Nazimuddin Hazari</i> (Mohd. Nazimuddin Hazari)	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Service
4.	<i>Sitendra Nath Ghosh</i> (Sri Jitendra Nath Ghosh)	Vill: Gouran; P.O: Chunait P.S: Khanakul District: Hooghly	Service
5.	<i>Asit Kumar Ghosh</i> (Sri Asit Kumar Ghosh)	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Service
6.	<i>Chitta Ranjan Pandit</i> (Sri Chitta Ranjan Pandit)	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Physician
7.	<i>Sri Dilip Kumar Chakraborty</i> (Sri Dilip Kumar Chakraborty)	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Business

Md. Nazimuddin Hazari



8.	<i>Sk. M. C. F. izul Mam</i> (Sk. Mofizul Islam)	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Business
9.	<i>Sk. Rezaul Islam</i> (Sk. Rezaul Islam (Khokon))	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Business
10.	<i>Sri Sujit Kumar Khanra</i> (Sri Sujit Kumar Khanra)	Vill: Radhaballav pur P.O: Patul; P.S: Khanakul District: Hooghly	Physician
11.	<i>Debashis Maity</i> (Sri Debashis Maity)	Vill: Bhabani pur P.O: Dihi-Bagnan P.S: Arambagh District: Hooghly	Service

Witness to the above signatures:

Signature : *Gopal Chandra Khanra*

Name : Sri Gopal Chandra Khanra

Address : Village : Radhaballav Pur  
P.O. : Patul  
P.S. : Khanakul  
District : Hooghly

Occupation:

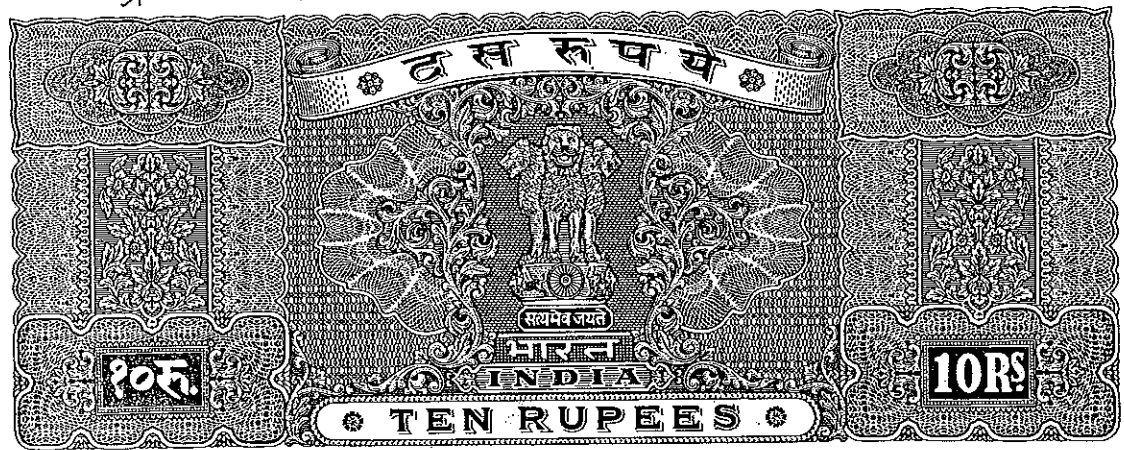
Dated: The 17th day of October 2002.



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Shashwati Suchelana

Gramin Pathagon

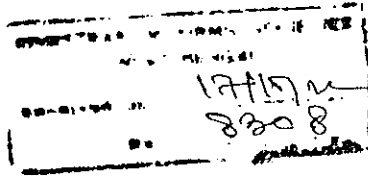
Regulation of Irrigation

Registration on. 2-12-2002.

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Registrar of Firms, Societies &  
Non-Trading Corps West Bengal





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## Regulations

Of

### "Shashwata Suchetana: Gramin Pathagar"

1. The Society is formed with the aims and objectives set forth in the "Memorandum of Association".
2. The word "Society" mentioned hereunder will mean the "Shashwata Suchetana: Gramin Pathagar".
3. Membership.

#### I. Admission

- A. The signatories of the of the Memorandum Of Association & the office bearers of the Executive Committee of the Society shall be the first members of the Society.
- B. The Executive Committee may admit to membership any person of any caste, creed, or sex who has attained the age of 16 years and agreed in writing to be bound by the Memorandum of the Association and Regulations of the society and who in the opinion of the Executive Committee will be interested in the advancement of the Society.  
However the power to admit members is the sole and absolute power of the Executive Committee and the Executive Committee may refuse the admission of any person as a member without assigning any reason therefore.

#### II. Types of Members

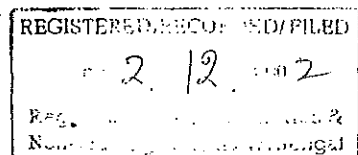
There shall be the following categories of membership.

- A. Honorary Members: Persons of eminence who have rendered valuable services to the people and whose connection with the society may be deemed to be useful, may with the consent of such persons be elected in the Executive Committee meeting as Honorary Member of the Society without paying any subscriptions. Such members shall not, however be eligible to be member of the Executive Committee nor shall be entitled to vote in any meeting.
- B. Ordinary Members: Any person qualified to be a member and paying prescribed membership subscription fee as decided by the Executive Committee may be admitted as ordinary member of the Society.

#### III. Power & Privileges of Members:

Any ordinary member of the Society whose name is in the membership list shall enjoy all the privileges and rights of the Society. All ordinary members whose subscriptions are not in arrears and who have been a member of the Society at least for the last twelve months are eligible to vote, to be elected to the Executive Committee or to hold office.

Any ordinary member shall be entitled to inspect the Register of Members and the Accounts book of the Society at its office, provided he gives



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seven days notice in writing to the Secretary . Defaulting members shall not be allowed to take part or vote in any meeting. Members shall have one vote each.

#### IV. Disqualification / Cessation of Membership :

Any member shall cease to be a member –

- a) on the acceptance of his / her resignation from the membership ,
- b) on his / her becoming insane ,
- c) on his / her conviction of any offence in connection with the formation, promotion , management or conduct of affairs of the society or a corporate body or of any offence involving moral turpitude.
- d) On the event of his / her membership subscription being not paid for more than six ( 6 ) consecutive months.

#### V. Register of Members:

The society shall maintain a Register of members containing the names, addresses, occupations, date of admission and discontinuation of membership. The register will be kept open for inspection of the members of the Society on requisition. All entries required to be made therein shall be entered within a period of fifteen ( 15 ) days.

#### VI. Expulsion or Removal:

Frequent actions of any member, if found by the Executive Committee is detrimental to the interest and in violation of the rules and regulations of the Society , he / she may be after due enquiry, censured, suspended, or expelled from the membership of the Society by the Executive Committee. In that case the Executive Committee shall first serve the member concerned with a show cause showing therein the charges framed and ask him / her to submit his / her statement of defence within a month. On receipt of the explanation the Executive Committee shall have the power to take a suitable action against the delinquent member after allowing him / her to defend the case. If no reply to the show cause notice is received within a month , the Executive Committee may take an expert decision.

For any act of expulsion or termination no such member shall be entitled to prefer any claim for compensation or damage even if proved on subsequent date that such act of expulsion or termination was wrongful and / or unlawful.



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## Executive Committee

1. Composition, Election / Appointment, Resignation / Removal,

**Terms of Office :**

There shall be a Executive Committee consisting of eleven ( 11 ) members . The office bearers of the Executive Committee shall comprise of President, Vice-President, Secretary, Asst. Secretary, Treasurer and six ( 6 ) other committee members. The office bearers and other committee members shall be elected at the A.G.M. The election to be held biennially.

The resignation and removal of the Executive Committee members shall be dealt with as has been prescribed as in the case of other members noted herein before.

The term of the Executive Committee shall ordinarily be two ( 2 ) years ( unless it is dissolved / terminated early under unforeseen circumstances ), and should not ordinarily hold the same office for more than three terms or six ( 6 ) consecutive years. After election, the old Executive Committee will continue to function till the new Body takes over charge which shall under no circumstances be more than thirty ( 30 ) days from the date of election.

## 2. Meeting:

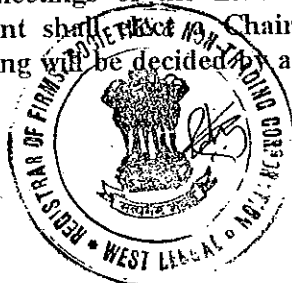
A meeting of the Executive Committee shall be held at least once in two months at such place, date, and time, as the President or the Secretary may determine. Any six members of the Executive Committee may make requisition for the meeting and the Secretary shall summon the same within seven days and failing which the President may do so provided no business other than specified in the notice shall be transacted at such meeting.

### **3. Notice and Quorum:**

At least seven days' notice of the meeting specifying the place, time, date, time and general nature of business to be transacted, shall be given to every member of the Executive Committee. Emergency meeting may be called on 24 hours notice. One-fourth members of the Executive Committee personally shall constitute a quorum for the meeting and if a quorum is not present within 30 minutes of the scheduled time, members present shall adjourn the meeting.

#### **4. Procedure of the Meeting:**

The president or in his / he absence the Vice-President shall preside over all the meetings of the Executive Committee and in their absence members present shall elect a Chairman of the meeting. All questions before the meeting will be decided by a majority of votes, each member having one vote.



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The president or the Chairman shall have a second or casting vote in addition to his / her own vote in case of equality of votes in any particular issue.

**5. Power and Duties of the Executive Committee:**

The Executive Committee shall have general power of supervision and conduct over all the affairs of the Society and in particular shall discharge the following duties:

- a) To appoint sub-committee with such power and duties as may be considered necessary or expedient.
- b) To accept donation, gift, subscription, movable or immovable property for the object of the Society.
- c) To sell, lease, mortgage, or otherwise dispose of and deal with all or any part of the property of the Society.
- d) To keep proper accounts of the Society and to open Bank Account in the name of the Society in one or more banks.
- e) To co-opt not more than three members to the Executive Committee.
- f) To appoint a person or persons on payment to assist the Secretary / Treasurer in the maintenance of accounts etc.
- g) To elect person(s) of eminence as the honorary members of the Society.
- h) To construct an "Advisory Committee" to help / advise in the proper functioning of the Society, consisting persons from the honorary / ordinary members of the Society or even selecting eminent non member persons from different fields.
- i) To conduct any other business not specified herein for the attainment of the object of the Society as seems to be necessary by the Executive Committee.

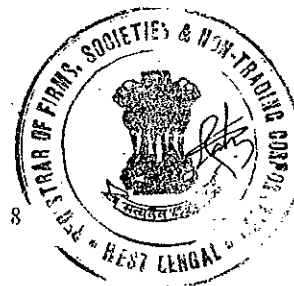
**6. Safe Custody of the Properties:**

- a) The Executive Committee shall be responsible for the safe custody of the funds, properties, and assets of the Society.
- b) The funds of the Society shall be kept in banks / post offices / Mutual Funds and be invested in any securities specified under Sec. 20 of the Indian Trust Act, 1982.
- c)

**7. Books of Account & Inspection:**

The books of accounts and other statutory books shall be kept at the registered office of the Society and shall be open to inspection of the members at such time and place as the Executive Committee directs on a written request made by any member.

**8. Accounting Year:**



MA. Nazimuddin  
28/11/02

## 8. Accounting Year:

The accounting year of the Society shall be from 1 st day of April of each year to 31 st day of March of the following year.

## 9. General Meetings:

### A. Annual General Meeting:

Notice : The Secretary shall annually call the Annual General Meeting within two months from the end of the last financial year giving at least twenty one ( 21 ) days notice to all members. The shall contain the place, date, day and time of the meeting.

### Agenda :

The business to be transacted at the A.G.M. shall be :

- a) To confirm the minutes of the last A.G.M. and of special general meeting if any.
- b) To adopt with or without modification the report of the working of the Society for the previous year.
- c) To pass audited accounts of the Society for the previous year ended.
- d) To adopt qualified auditor or Auditors.
- e) To transact such business as may be fixed by the Executive Committee.
- f) To transact such other business as may be brought forward by giving fourteen ( 14 ) days previous notice from any member.
- g) To conduct general election.

### Quorum of the Meeting:

One-fourth members personally present at the commencement of the meeting shall constitute the quorum.

### Manner and Method of voting:

The chairman of the meeting shall decide the manner and method of voting at the outset of the meeting.

### B. Special General Meeting:

A Special General Meeting may be convened by the Executive Committee at any time in view of urgency of the matter. At least seven ( 7 ) days notice shall be given to every member for special general meeting.

Mr. Nazimuddin Hossain  
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Members may request the Executive Committee for Special General Meeting by placing a requisition signed by two-third ( 2/3 ) of total members . In that case the Executive Committee shall convene a S.G.M within a month from the receipt of such notice. In default by the Executive Committee the requisitionists shall hold such meeting provided no business other than those specified in the notice shall be transacted.

**C. Extra-ordinary General Meeting:**

The Executive Committee may direct to convene an Extra-ordinary General Meeting for consideration of addition, alteration or amendment of the memorandum / regulations of the Society. Seven ( 7 ) days notice along with the proposed draft of change shall be sent to members before the meeting. The resolution for change , amendment, etc. of the Memorandum and Regulations be carried out if accepted by the three-fourth ( 3/4 ) of the members present at the meeting.

**10. Duties of the Office-Bearers:**

**President:** He shall

- a) preside over all meetings of the Society.
- b) Take all disciplinary actions such as removals, dismissal etc. in consultation with the Executive Committee.
- c) Advise the Secretary in any matter requiring urgent attention.
- d) Call emergency meetings.

**Vice-President:**

In the absence of the president, the Vice-President shall perform all the duties of the president.

**Secretary:** He shall -

- a) convene all meetings of the Society,
- b) maintain minute books of all the meetings,
- c) issue general circular and notices,
- d) receive all applications for membership which shall be placed before the Executive Committee,
- e) sign on behalf of the Society all receipts for all sums received as subscriptions etc.
- f) sign and give pay order on all bills for payments,
- g) get the account of the Society audited by a Chartered Accountant,
- h) ensure compliance with statutory requirements,



Md. Nazimuddin Khan  
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- i) transact all other business subject to the direction of the Executive Committee.

Asst. Secretary:

In the absence of the Secretary, the Asst. Secretary shall perform all the duties of the Secretary.

Treasurer:

He shall -

- a) collect and receive all sorts of subscriptions, donations, and deposit of money and grant receipt thereof,
- b) maintain and keep cash book and such other accounts as are necessary,
- c) operate bank account jointly either with the secretary or with the president or with both.
- d) Prepare the budget in consultation with the Secretary for consideration of the Executive Committee.

11. Maintenance and Audit of Accounts:

The Society shall maintain books of accounts as required under Sec.15(1)(a), (b) of the Act. The accounts shall be audited by a duly qualified auditor as stated in Sec.15(2) of the Act.

12. Suit and Legal Proceedings:

All suits and legal proceedings by or against the Society shall be in the name of the Secretary or such persons as shall be appointed by the committee.

13. Alteration of the Memorandum and the Regulations:

The memorandum and the Regulations may be altered, modified, rescinded or added to by special resolution passed by the three-fourth ( $\frac{3}{4}$ ) members in a general meeting called for the purpose.

The Executive Committee shall have powers to make, alter, modify or rescind such Bye-laws & Rules as may be considered necessary in the interest of smooth functioning of the society.

14. Dissolution of the Society:

Subject to the provisions of Sec. 24 & 27 of the West Bengal Societies Registration Act, 1961 or any Statutory modifications thereof, the Society may be dissolved by a resolution to that effect passed by three-fourth ( $\frac{3}{4}$ ) members of the Society at a general meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the Society, if any after dissolution.

Mr. Nandini Das  
28/11/02



We, the undersigned members of the Executive Committee of the Society, do hereby certify that the above is a true copy of the Resolutions of the Society.

1. *Sri Dukhiram Chakraborty*  
( Sri Dukhiram Chakraborty )

2. *Md. Nazimuddin Hazari*  
( Mohd. Nazimuddin Hazari )

3. *Sk. Mofizul Islam*  
( Sk. Mofizul Islam )

Dated: 17th day of October 2002.



TRUE COPY

*[Signature]*  
30.12.2002  
Asst. Registrar of Firms, Societies &  
Non-Trading Corporations West Bengal

*Md. Nazimuddin Hazari*  
28/11/02